

Fenwick Island Town Council
Minutes of the Special Meeting of May 21, 2013

Approved 6.18.13

Council Members Present: Serio, Langan, Smallwood, Weistling, Tingle, Bunting, Carmean
Council Members Absent: None
Others Present: Town Manager Burke
Call to order and flag salute at 4:00 PM by Mayor Serio.

Approval of Minutes Special Council April 24, 2013

Motion to approve minutes – Council Member Carmean
Second – Council Member Langan
DISCUSSION – None
Vote: All in favor (7-0)

Discussion of EPayments – ACH and Credit Card Payments through the Town Web Site

Town Manager Burke explained that the Town has the capacity through its web site to take a variety of payments. There is a question of what to charge, if anything, for this service. Traditionally, the vendor absorbs the cost of accepting payments. There is a convenience fee of \$2 and a credit card fee of 3.95%. Bethany Beach and Lewes absorb the cost as an expense and make it a line item in the budget. Mr. Burke proposed allocating \$15,000 to "IT" for a web site refresh and to absorb the costs associated with providing the service.

A discussion followed as to the rate(s) charged by banks for the same service and whether the town will accept payments in-house. To be included in the online fee collection "EPayments:" parking tickets, business, rental and commercial license and rental tax. Parking permits, as they are currently structured, do not allow for advance sales and will not be used. An in-house credit card payment system could allow for payment by credit card of anything on the fee schedule.

Council appears to be ready to move forward with EPayments through the web site.

Motion to move into Executive Session to discuss personnel matters – Council Member Bunting
Second – Council Member Smallwood
DISCUSSION – None
Vote: All in favor (7-0)

Council went into Executive Session at 4:14 PM.

Council returned to Public Session at 4:48 PM.

Motion to approve salary and benefit package for employees as discussed in Executive Session – Council Member Tingle
Second – Council Member Bunting
DISCUSSION – None
Vote: All in favor (7-0)

Motion to adjourn - Council Member Tingle
Second - Council Member Smallwood
Special Meeting adjourned at 4:49 PM.

Transcribed from audio by Agnes DiPietrantonio, Town Clerk
For Diane Tingle, Secretary